

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE J	PAGE OF PAGES 1 8
2. AMENDMENT/MODIFICATION NO. 0002	3. EFFECTIVE DATE 23-Nov-2016	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)
6. ISSUED BY W6QK ACC-APG NATICK CONTRACTING DIVISION BLDG 1 GENERAL GREENE AVENUE NATICK MA 01760-5011	CODE W911QY	7. ADMINISTERED BY (If other than item 6) See Item 6		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		X	9A. AMENDMENT OF SOLICITATION NO. W911QY-17-R-0010	
		X	9B. DATED (SEE ITEM 11) 18-Nov-2016	
			10A. MOD. OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purpose of this amendment is to update language in Section L.5 Subsections L.5.1.4, L.5.5, L.5.6, L.5.7 and L.5.8. All other terms and conditions remain unchanged.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		TEL:	EMAIL:	
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 23-Nov-2016

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

The following have been modified:

L.1 INSTRUCTIONS TO OFFERS

L.1.1 General Instructions

L.1.1.1 Each Offeror (operating as a distinct operating entity) shall submit no more than one (1) proposal via email to the Contract Specialists Yvette Daltorio, yvette.m.daltorio.civ@mail.mil, and Shawn Haubner, shawn.p.haubner.civ@mail.mil, no later than the date and time specified (Eastern Time) in Block 9 of the Standard Form 33. Offerors shall NOT submit proposals via the FedBizOpps (FBO) website. The offeror's proposal shall consist of three (3) volumes; Volume I-Technical/Management; Volume II- Cost/Price and Volume III-Administrative.

L.1.1.2 The subject line of the email submission shall include the phrase "JE-RDAP Proposal Submission". The size per email shall not exceed 9MB. If necessary, Offerors may submit multiple emails. If submitting multiple emails, the subject line shall include "Email 1 of 2", "Email 2 of 2", as appropriate to the number of emails submitted. Offerors shall not submit compressed or .zip files. If the Offeror does not receive confirmation of receipt, it is the responsibility of the Offeror to contact Ms. Daltorio, 508-233-6521, or Mr. Haubner, 508-233-6167, to confirm their proposal has been received.

L.1.1.3 All questions shall be submitted in writing via email to yvette.m.daltorio.civ@mail.mil and shawn.p.haubner.civ@mail.mil no later than 4:30 PM Eastern Standard Time on 01 December 2016. Offerors shall NOT submit questions via the FedBizOpps (FBO) website. Questions received after the deadline may not be answered prior to proposal submission. Offerors shall not ask proprietary related questions. The Government will answer all questions through the issuance of a solicitation amendment prior to the deadline for final proposal submissions and all questions and answers will be published on the FedBizOpps (<https://www.fbo.gov/>) website and the Natick Contracting Division (NCD) Contracting Business Opportunities portal (<http://www3.natick.army.mil/Team/JE-RDAP-Solicitation.aspx>). The Government does not anticipate extending the closing date for receipt of proposals.

L.1.1.4 All communications shall be conducted in writing only and directed to the Contract Specialists as identified above. Offerors shall not contact any other Government personnel other than the Contract Specialists identified. Contacting any other Government personnel other than the Contract Specialists identified may result in an organizational conflict of interest (OCI) and an Offeror being excluded from competition and award.

L.1.1.5 Proposal submissions to the JE-RDAP IDIQ contract shall address all evaluation factors set forth in the Evaluation Factors section of this solicitation.

L.1.1.6 All proposals must demonstrate that the Offeror has an understanding of the requirements. The Government considers statements that the prospective Offeror understands, can, or will comply with the specifications, and/or statements paraphrasing the requirements or parts thereof to be inadequate and unacceptable. The Government further considers mere reiteration of the requirement to also be inadequate and unacceptable.

L.1.1.7 Any data previously submitted in response to another solicitation should be assumed to be unavailable during this proposal evaluation and source selection process. Proposal data shall not be incorporated into the proposal by referring to another proposal or other source.

L.1.1.8 Elaborate brochures or other presentations beyond what is sufficient to present a complete and effective proposal are neither necessary nor desired.

L.1.1.9 The Offeror's proposal shall be valid for no less than 360 calendar days from the proposal due date. The Offeror shall make a clear statement that the proposal is valid until such date in the Administrative Volume of the proposal. The Government will not be evaluating information provided in the Administrative Volume.

L.1.1.10 Proposals shall not contain any classified information.

L.1.1.11 Offerors are cautioned that, in order for a proposal to be considered eligible for award, it shall be in compliance with all of the terms and conditions set forth in this solicitation.

L.1.1.12 Offerors are cautioned that their initial proposal submissions should contain their best terms.

L.1.1.13 The Government will not reimburse any Offeror for bid and proposal costs, as a contract line item, associated with responding to this solicitation. The award of this contract is subject to the availability of adequate funds. The Government reserves the right to cancel this solicitation at any time without being responsible for bid and proposal costs.

L.2 VOLUME I - TECHNICAL/MANAGEMENT

The Technical/Management Volume of the Offeror's proposal shall include one (1) section for each of the following: Corporate Management, Technical and Production Approach, and Cost Management.

L.2.1 Corporate Management

L.2.1.1 The Offeror shall provide its corporate management approach at the JE-RDAP IDIQ level, to include the following:

L.2.1.1.1 A description of its organizational structure.

L.2.1.1.2 Identification of key corporate personnel. The Offeror shall also identify the roles and responsibilities of key corporate personnel.

L.2.1.1.3 Lines of authority.

L.2.1.1.4 Communication strategies.

L.2.1.2 Future Approach. The Offeror shall provide its corporate approach for managing, overseeing, and executing cost, schedule, and performance on future RDAP orders.

L.2.2 Technical and Production Approach

The Offeror shall demonstrate its core competency in either, but not both, of the areas below (L.2.2.1 or L.2.2.2). The Offeror shall also demonstrate the ability to obtain the production, technical equipment, facilities, necessary organization, accounting, operational controls, and technical skills (including, as appropriate, such elements as production control procedures, property control systems, quality assurance measures, and safety programs applicable to materials to be produced or services to be performed by the prospective contractor and subcontractors) for the area not previously demonstrated as a core competency (either Technical/Integration (L.2.2.1) or Manufacturing/Production (L.2.2.2)).

L.2.2.1 Technical/Integration Approach:

L.2.2.1.1 Previous Experience:

L.2.2.1.1.1 The Offeror shall describe its previous experience (completed, not completed, or ongoing projects) relative to the research, design, and development of a CBRNE Defense system/capability - OR- a non-CBRNE hardware, software, or combined hardware/software intensive program.

L.2.2.1.1.1.1 The previous experience described within the proposal shall address the Offeror's understanding of the Defense Acquisition System processes, procedures and/or activities [specifically, pages 16-30 of DODI 5000.02, dated Jan 7, 2015: [https://acc.dau.mil/adl/enUS/716926/file/78952/Instruction%20%20USD%20\(AT_L\),%20DoDI%205000.02,%20Operation%20of%20DAS,%207%20Jan%202015.pdf](https://acc.dau.mil/adl/enUS/716926/file/78952/Instruction%20%20USD%20(AT_L),%20DoDI%205000.02,%20Operation%20of%20DAS,%207%20Jan%202015.pdf)].

L.2.2.1.1.2 The Offeror shall describe its previous experience (completed, not completed, or ongoing projects), to integrate systems, capabilities, equipment, supplies or material into one system-of-systems related to research, design and development.

L.2.2.1.2 Future Approach for RDAP Orders:

L.2.2.1.2.1 The Offeror shall describe its future methodology (which should consider lessons learned from previous experiences, new/novel approaches, and/or emerging technologies), relative to the research, design, and development of a CBRNE Defense system/capability -OR- a non-CBRNE hardware, software, or combined hardware/software intensive program.

L.2.2.1.2.1.1 The future methodology shall address the Offeror's understanding of the Defense Acquisition System processes, procedures and/or activities [specifically, pages 16-30 of DODI 5000.02, dated Jan 7, 2015: [https://acc.dau.mil/adl/enUS/716926/file/78952/Instruction%20%20USD%20\(AT_L\),%20DoDI%205000.02,%20Operation%20of%20DAS,%207%20Jan%202015.pdf](https://acc.dau.mil/adl/enUS/716926/file/78952/Instruction%20%20USD%20(AT_L),%20DoDI%205000.02,%20Operation%20of%20DAS,%207%20Jan%202015.pdf)] for future RDAP orders.

L.2.2.1.2.2 The Offeror shall describe its future approach to integrate systems, capabilities, equipment, supplies or material into a system-of-systems related to research, design and development. The future approach may include leveraging lessons learned, new/novel approaches, and/or emerging technologies.

L.2.2.2 Manufacturing/Production Approach:

L.2.2.2.1 The Offeror shall describe its previous experience (completed, not completed, or ongoing projects), relative to the production and manufacture of a system, item of equipment, or material.

L.2.2.2.2 The Offeror shall describe its future approach to implement a "scale up" [specifically, maturing Manufacturing Readiness Levels (MRL) from Level 6 to 10, pages 12-14 of the DoD MRL Desk book, dated August 2015: http://www.dodmrl.com/MRL_Deskbook_V2.4%20August_2015.pdf] capability that would result from research, design and development efforts, configuration management, and quality controls. The future approach may include leveraging lessons learned, new/novel approaches, and/or emerging technologies, to mature the MRL from Level 6 to 10.

L.2.2.3 Ability to Obtain Necessary Resources:

L.2.2.3.1 The Offeror shall describe its general plan for obtaining the necessary organization, experience, accounting and operational controls or the necessary production, technical equipment and facilities for the area not identified as a core competency (either Technical/Integration (M.3.1.3.2.1) or Manufacturing/Production (M.3.1.3.2.2)). The plan may include, but is not limited to, the ability to obtain potential subcontracting or teaming agreements. Actual agreements are not required for contract award.

L.2.3 Cost Management

L.2.3.1 The Offeror shall describe its previous experience (completed, not completed, or ongoing projects) implementing cost control methodologies (processes/procedures) applied to the research, development, acquisition, and/or production/procurement of a hardware, software, or combined hardware/software system.

L.2.3.2 The Offeror shall describe its approach to implement cost control methodologies on future RDAP Orders, and identify how the Offeror anticipates cost savings and/or cost avoidance will be achieved.

L.3 VOLUME II - COST/PRICE

L.3.1 Information provided under the Cost/Price Factor will determine the completeness, reasonableness and realism of an Offeror's proposal and its ability to price labor rates.

L.3.2 The offeror shall provide cost/price information on the key corporate personnel that were identified in paragraph L.2.1.1.2. The offeror shall complete the provided Microsoft Excel spreadsheet (Attachment 1), to include the labor categories, position level, hourly rates, and the fully burdened rates of the key corporate personnel identified.

L.4 PROPOSAL SUBMISSION

L.4.1 STRUCTURE

L.4.1.1 Delivery: Offerors shall electronically mail proposals to the point of contact (POC) listed above in L.1.1.1 following the instructions for subject line as detailed in L.1.1.2. The Government POC receiving proposals will send a confirmation response upon receipt of each proposal.

L.4.1.2 Proposal File Format

Offerors shall submit a written response to the solicitation, providing two identical versions of Volume I (one in Microsoft Word and one in PDF), and one version of Volume II in Microsoft Excel. Proposals shall contain a table of contents and be logically assembled. Each volume shall be clearly titled, appropriately numbered, and identifiable by company name. All pages of the proposal shall contain page numbering and a header or footer which includes "SOURCE SELECTION INFORMATION", the company name, and the solicitation number. A table of contents shall be provided for Volume I, but will not be included in the page count.

Offerors shall use the following page parameters:

All Margins: 1"

Gutter: 0"

Header & Footer: 0.5" from edge

Page Size: 8 1/2"W x 11"H

Orientation: Portrait

Pages shall be single-spaced and each paragraph shall be separated by at least one blank line. Offerors shall use the standard 12-point minimum font size in Calibri font. For tables and charts, Offerors may use Calibri 8-point font and landscape orientation. Fold-out sheets are not allowed. Offerors shall align all text to the left and only use a single column text format. Security permissions on Word files shall be set to allow the Government to select, cut, paste, and print text and graphics without the need for a password.

L.4.1.3 Proposal Volumes: Proposals shall consist of Volumes I, II and III, as set forth in the table below.

Volume	Volume Title	Page Limitations	Submission Requirement
I	Volume I: Technical/Management Section I: Corporate Management Section II: Technical and Production Approach Section III: Cost Management	10 pages total	One copy in Microsoft Word One copy in PDF

II	Volume II: Cost/Price	1 page total	One copy of Microsoft Excel Section J Attachment 1
III	Volume III: Administrative Section I – Executive Summary Section II –Solicitation Documents Section III – DCMA and DCAA POCs, CAGE, DUNs and TIN and Prime’s financial documents Section IV – Information Other than Certified Cost or Pricing data Section V – Subcontracting Plan Section VI – OCI Mitigation Plan Section VII – Representations & Certifications Section VIII-Signed Teaming Agreements	Sec I – 5 page limit Sec II – No page limit Sec III – No page limit Sec IV –20 page limit Sec V – 35 page limit Sec VI –30 page limit Sec VII and VIII– No page limit	One copy in Microsoft Word One copy in PDF

L.4.1.4 Offerors shall write each volume on a stand-alone basis, with all information confined to the appropriate volume, to facilitate independent evaluation and so that the Government can evaluate its contents without cross-referencing to other volumes of the proposal. The Government will consider information it requires for proposal evaluation not found in its designated volume as the Offeror having omitted it from the proposal. Pages over the maximum page limitation for any volume will be excluded from evaluation. Exceptions to the page limitations are: cover pages, tables of contents, acronym listing, cross reference matrix and divider pages.

L.4.1.5 The Government will not evaluate any pages that exceed the page limitations identified in this section (Section L). The Offeror shall not provide cost information in Volume I. Proposals with an omission or proposals that are unclear or uncertain may not be considered for award.

L.5 PROPOSAL CONTENTS – Volume III Administrative

L.5.1 Section I – Executive Summary: A letter shall include:

L.5.1.1 Master Index. A master index that identifies the location of all major topics provided in each volume

L.5.1.2 Statement of Compliance. Each offer shall include a statement indicating complete compliance with the solicitation in the Administrative volume, or detailed analysis of any objections, exceptions, contingencies, or additions. Any objection, exception, contingency, or addition shall be cross-referenced to the applicable solicitation paragraph(s).

L.5.1.3 Format and Content. Each Offeror shall describe any deviations from the specified proposal format and content. If the Offeror’s proposal differs from these guidelines, state the differences, and explain the reason.

L.5.1.4 Security Clearance. Each Offeror shall provide, if applicable, disclosure of the level of its Facility Security Clearance (personnel and facility) and its cognizant DSS office (address, name, phone, e-mail). All offeror personnel must possess a minimum of SECRET clearance IAW the DD254 at the time of RDAP task/delivery order proposal submission if clearance is required for the RDAP task/delivery order. The Government will assist offerors to apply for a Facility clearance on the offsite location post award for those offerors who do not currently have a SECRET facility clearance on their offsite location. This does not apply to personnel.

L.5.1.5 Authorized Negotiators. Offerors shall provide a list of authorized negotiators with their position title and their phone/email contact information.

L.5.2 Section II – Solicitation Documents. Each Offeror shall complete blank lines and provide signatures for the contract sections indicated below without modification to the files. An authorized official of the firm shall sign the Standard Form 33, amendments and all certifications requiring original signature. An Adobe Acrobat file, “.pdf” shall be created to capture the signatures for submission in the Administrative volume. Originating RFP section:

L.5.2.1 A signed and completed Solicitation/Contract Form and any subsequent amendments.

L.5.2.2 Contract Administration Data.

L.5.2.3 Provisions/Clauses.

L.5.3 Section III –DCMA and DCAA POCs, CAGE, DUNs and TIN for Prime and subcontractors and Prime’s financial statements. In this section of the Administrative volume, the offeror shall provide the Prime and subcontractor’s cognizant DCMA and DCAA POC information for each of the respective offices. Also, in offeror format, this section shall list the Prime and subcontractor’s CAGE, DUNs and TIN. Additionally, in order for the Government to determine Financial Responsibility, offerors will submit the company’s past fiscal year and current reporting period as of the date of the proposal financial statements to include a Balance Sheet; Income Statement; Cash Flow Statement; Statement of Retained Earnings. Also, a certified copy of the Prime’s Line of Credit and its current status at the time of proposal submission. Prior to submission, a company officer or CPA will certify the statements. Small businesses are not required to submit CPA audited or reviewed financials, but shall have their CFO sign off on their financials.

L.5.4 Section IV – Information Other than Certified Cost and Pricing Data. In offeror format, this section shall include information on the prices at which the same item or similar items have previously been sold to the Government and/or commercially provided IAW FAR 15.403(a)(1). Information presented should include cost or pricing data supporting Advance Agreements and Forward Pricing Rate Agreements (FPRA) between the offeror and the Government that are part of the proposal.

L.5.5 Section V – Subcontracting Plan. Subcontracting Plans are not applicable at the IDIQ contract level. Subcontracting plans will be applicable at the RDAP task/delivery order level, and each offeror shall provide, if applicable, a summary describing the teaming or subcontracting arrangement established for the RDAP task/delivery order RFP. In offeror format, the offeror shall identify each proposed team member by company name, CAGE Code and address. Also, Other Than Small Business offerors shall submit a Subcontracting Plan in accordance with FAR Clause 52.219-9 and DFARS Clause 252.219-7003 (for reference see FAR 19.704 and DFARS 219-704). An offeror may submit an approved Master Plan-if available. The Government’s request for the correction or revision of a Subcontracting Plan does not constitute Negotiations or Discussions to include requests made after the Final Proposal Revision.

L.5.6 Section VI– Organizational Conflict of Interest Mitigation Plan. Organizational Conflict of Interest (OCI) Mitigation Plans are not applicable at the IDIQ contract level. OCI Mitigation Plans may be applicable at the RDAP task/delivery order level, and if so, each offeror shall include their mitigation plan in accordance with the clauses and provisions listed in the RDAP task/delivery order RFP. The Government’s request for the correction or revision of an OCI Plan does not constitute Negotiations or Discussions to include requests made after the Final Proposal Revision.

L.5.7 Section VII – System for Award Management (SAM): In accordance with FAR 4.1201, DFARS 204.1202, and 204.1103(2)(i), offerors shall self-certify in SAM and provide a PDF copy of their Entity Overview print-out. Offerors shall refer to the SAM website: www.sam.gov.

L.5.8 Section VIII-Teaming Agreements. Teaming Agreements are not required or encouraged at the IDIQ contract level, however, if the offeror has entered into any teaming agreements, the offeror shall provide a copy

of all pages within signed teaming agreements with subcontractors. The agreement should outline the type of work, complexity and approximate percentage level of work assigned to the subcontractor. Also, it must identify the subcontractor's socio-economic categories it qualifies for under NAICS code(s) 541511, 541512, 541711 and 541712; and the Subcontractor's POC with an address, phone, email and CAGE for verification-if necessary.

(End of Summary of Changes)